

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
February 17, 2022

1. The meeting was called to order at 7:01 p.m. by Bryan Kolk.

Present: Board members Brian Kolk, Brian Hettinger, John Grimes, Dawn Finch, Steve Heiss, Bill Kunnen, Absent: Mike Oosterhouse, Kris Carpenter

2. Approval of February meeting agenda:

Motion was made by Steve Heiss, seconded by Brian Hettinger to approve the February meeting agenda; motion approved.

3. Approval of January meeting minutes:

Motion was made by Brian Hettinger, seconded by Steve Heiss to approve the January 2022 Regular Meeting Minutes as presented; motion approved.

4. Public Comments: None.

5. Approve January Treasurer's Report:

John Grimes submitted a written Treasurer's Report. Total revenue for the month of January 2022 was \$52,566. Notable income items were \$32,105 from tax revenues from Dayton and Sheridan townships plus a small amount from the City of Fremont. This constituted 61% of the month's revenue. Memberships including a Tivity payment were \$5,585 which was nearly the same as in December. Other notable revenue sources were \$3,375 from Tae Kwon Do, \$1,575 from swimming lessons, \$1,705 in drop-ins, and \$2,700 from Newaygo County Great Start (which constitutes their rent for all of 2022 for their primary office).

Total expenses for the month were \$20,905 for a monthly profit of approximately \$31,660. Major expenses were \$4,502 for wages, \$2,754 for various supplies, and \$10,913 for utilities.

No additional money was transferred into the Reserve Account which remains at just over \$50,000.

Motion to approve the January Treasurer's Report by Brian Hettinger, seconded by Bill Kunnen; motion passed.

6. Approve January Accounts Payable:

John Grimes submitted a written Accounts Payable report: Total current accounts payable shown on the attached sheet are \$6,734.10. This amount does not include the DTE bill that will be coming between now and our next meeting along with the extra \$1,000 that we have authorized to pay down our past-due amount.

The current bank balances as of 16 February 2022 were as follow:

Checking: \$97,550.75, Reserve: \$50,014.16, Pickleball: \$2,856.47

Along with the \$97,550.75 in the checking account, before the next meeting, FCRA should receive \$1,575 from three of our tenants and I estimate receiving approximately \$8,000 from memberships, drop ins, concessions, etc., for a total of approximately \$107,000.

FCRA will have nearly three payrolls to cover before our next meeting and I am estimating them at approximately \$2,500 per payroll for a total of \$7,500. Deducting the payrolls from our estimated potential resources leaves approximately \$99,500 with which to pay our current accounts payable.

Motion to approve the payments and the DTE bill plus \$1,000 made by John Grimes, seconded by Brian Hettinger; motion passed.

7. Review Old Business:

- A. FCRA Audit. A list of potential accounting firms was presented by J. Grimes. Discussion of the various firms. Motion to go with Vredevelde Haefner, LLC made by Steve Heiss, seconded by Brian Hettinger; motion passed.
- B. Boiler. Parts have been ordered and Quality Air will repair once the parts of arrived. The former quote of \$5,700 is now at \$5,800. Motion to modify the motion from January to authorize \$5,800 to repair boiler made by Bill Kunnen, seconded by John Grimes; motion passed.
- C. Community Room chairs. D. Finch presented chair options for purchase. Motion to purchase 200 chairs from Menard's made by Brian Hettinger, seconded by John Grimes; motions passed.
- D. Pool Equipment. J. Grimes gave an update on the options for a new pool chlorinator. Motion made by Dawn Finch, seconded by Brian Hettinger to authorize up to \$9,000 for a new chlorinator and wall unit, motion passed. John Grimes will be contacting Aquatic Source to place an order for the chlorinator.
- E. Township Funding/Covid Economic Assistance: Discussion about working with the City of Fremont, Dayton Township and Sheridan Township to use some of the Covid Economic Assistance money provided by the State of Michigan to purchase new fitness equipment. A list of equipment will need to be put together.

8. Recreation Authority New Business for Board Discussion and Action: None

9. Director's Report:

Our first Lions pancake breakfast, which was part of Winter Fest, was a success. Jim Patterson informed me that they served 133 breakfasts and were happy about that especially since this was a new event at the Rec Center. The Leads Group (part of the Chamber of Commerce) stopped by last week and donated \$560 to the Rec Center. The group has disbanded and had money left over in an account and decided to donate it to us. Swim lessons start March 3 and run through April 2. All the swim sections are full. Another round of classes will be starting up: Water Aerobics, Senior Fitness, Tai Chi, Part 1 and Tai Chi, Part 2. FHS has booked the pool March 8 – 29 for their swim unit in the Lifetime Fitness class. They will be here for two hours each day. They will be billed approximately \$900 for the use of the pool. A Family Night for Rec Center members only is scheduled for Saturday, March 5 from 5:00 – 8:00 p.m. Mom2Mom sale is on Saturday, March 19 from 10:00 – 2:00 p.m. Applications are starting to come in.

10. Committee Reports:

- A. Personnel Committee: A suggestion was made by Steve Heiss that we look into a sign that clearly shows where the main entrance is located.
- B. Programs Committee: See Director's Report.
- C. Facilities Committee:
- D. Executive Committee:

11. Closed Session: None needed

12. Next meeting March 17, 2022

13. Motion by Brian Hettinger, seconded by John Grimes to adjourn the regular meeting at 8:55 p.m.; motion passed.

Dawn Finch, Secretary